

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Friday, April 1, 2011
Selectmen's Conference Room
10:00am**

Call to Order – First Selectman Lisa Pellegrini called the meeting to order at 10:34am.

Members Present – First Selectman Lisa Pellegrini, Selectmen Kathy Devlin and C.G. “Bud” Knorr and CFO Kim Marcotte.

Resignation of Selectman Joe Tolisano

Joe Tolisano resigned as Selectman effective April 1, 2011. A letter from the Republican Town Chairman David Reed was read stating the Somers Republican Town Committee endorsed C.G. “Bud” Knorr, Jr. as their recommendation to fill the vacancy created by the resignation of Selectman Joseph Tolisano.

Mrs. Devlin made a motion to appoint C.G. “Bud” Knorr as Selectman to finish the term vacated by Joe Tolisano, seconded by Mrs. Pellegrini. Motion passed with two votes.

Mrs. Devlin made a motion to recess the meeting at 10:35am so that Mr. Knorr could be sworn in as Selectman, seconded by Mrs. Pellegrini. Motion passed with two votes.

Mrs. Devlin made a motion to resume the meeting at 10:37am with the arrival of the newly sworn Selectman Mr. Knorr, seconded by Mrs. Pellegrini. A unanimous vote followed.

Computer Update:

An update of the Town Hall computer installation of was provided by Mrs. Pellegrini. New equipment was awaiting arrival and the State Police computer technicians were to arrive on Wednesday to install the State Police computers. Whalley Computer would also be arriving on next week to finish up the installation as well as address a few issues.

Parks and Fields:

Mrs. Pellegrini informed the Board that she would be attending the Recreation Commission Meeting she on Monday. The Board of Selectmen believes the Recreation Commission should be charged with prioritizing the use of the fields as well as working with the individual sports programs with the Recreation Director to insure proper communication. Lining of the fields was also discussed. Mrs. Devlin volunteered to assist the Recreation Director in improving the process. Mrs. Pellegrini has spoken to the Lacrosse Association as well as the acting Chairman of the Recreation Commission regarding Local Traffic Authority Approval Requirements for the Bowers Tournament. She will also share that info with the Commission at the meeting and provide copies of a letter to all.

Insurance Advisor RFQ:

Mrs. Pellegrini explained that a meeting was held earlier in the week with staff regarding the bids for the Insurance Advisor RFQ. A total of six bids were received. Three bids were eliminated as bidders did not meet RFQ requirements that they not be brokers. Of the three bids remaining one was eliminated due to price. The remaining two bidders will be interviewed later this afternoon.

Executive Assistant/Office Manager Position-

The job description of the Executive Assistant/Operations Manager was changed to reflect a change in duties/responsibilities as well as in title.

Mrs. Devlin made a motion to accept the changes to the job description, seconded by Mr. Knorr. A unanimous vote followed.

2011/2012 Budget-

The Board of Finance cut the Town Budget by \$75,000. Mrs. Pellegrini stated that she addressed this matter with the Directors and asked them to review their budgets for additional cuts and/or ideas by the end of the day on Thursday, March 31st. Mrs. Pellegrini also explained that two items needed to be added to the budget as they were recently received. They include \$6100 for State Police Overtime in the State Police Budget and \$587 increase to State Allocation Collection in the Tax Collector's Budget. An extensive review of the budget was conducted by the Selectmen and after much discussion the following cuts were made: \$22,000 from the Selectmen's Budget, \$27,000 from the Transfer Station/DPW/Parks Budget, \$30,000 from the Library Budget, \$1,000 from Economic Development Budget and \$2,000 from the Fire Department Budget. The Selectmen will work with the individual departments to finalize the line item reductions.

Appropriations and Transfers-

None were made at this time.

Adjournment:

Mrs. Devlin made a motion to adjourn the meeting at 12:54pm, seconded by Mr. Knorr. A unanimous vote followed.

Respectfully Submitted,

Lisa Pellegrini-Recording

Minutes are not official until accepted at a subsequent meeting.